



## VILLAGE BOARD MEETING MINUTES

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**DATE:** TUESDAY, OCTOBER 8, 2024  
**LOCATION:** SHERMAN VILLAGE HALL, 401 ST. JOHN DR, SHERMAN, IL 62684  
**TIME:** 6:00 PM  
**TYPE:** REGULAR BOARD MEETING OF THE SHERMAN VILLAGE BOARD OF TRUSTEES

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### VILLAGE BOARD IN ATTENDANCE

Trevor J. Clatfelter, President; Sean Bull, Trustee; Pam Gray, Trustee; Brian Long, Trustee; Kevin Schultz, Trustee; Krista Sherrock, Trustee.

Excused Absence: Bret Hahn, Trustee

### OFFICIALS IN ATTENDANCE

Don Craven, Legal Counsel; Michael Stratton, Village Administrator; Tiffany Penley, Deputy Treasurer; Sean Newton, PW Director; Craig Bangert, Chief of Police; Mike Moos, EMA Director

Media: Byron Painter, Sun Times

### PUBLIC IN ATTENDANCE (from sign in sheet)

None

### OPENING

1. Roll Call. Clerk Stratton called roll call with all members present. President Clatfelter noted that a quorum was present to conduct Village business and that Trustee Hahn had an excused absence.
2. Pledge of Allegiance. Sean Newton led the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There being none, President Clatfelter requested a motion to set the agenda. *Motion by Trustee Long, seconded by Trustee Bull. Voice Vote with the Ayes having it 5/0. Motion Passed.*

### CLERK'S REPORT:

1. Presentation of Regular Meeting Minutes of September 10, 2024. Minutes of the Regular Board Meeting minutes of September 10, 2024, were presented for approval. President Clatfelter asked if there were any additions or corrections. There being no additions or

APPROVED OCTOBER 29 2024

corrections, President Clatfelter requested a motion to approve. *Motion to Approve the Minutes of September 10, 2024, Regular Board Meeting as presented by the Clerk was made by Trustee Gray, seconded by Trustee Schultz. Roll Call Vote Ayes having it 5/0. Motion Passed.*

2. Presentation of Executive Session Minutes of September 10, 2024. President Clatfelter addressed the Board noting that Executive Session minutes have been prepared by the Clerk and if there were any questions on the minutes. There being none, President Clatfelter called for a motion to approve the executive session minutes of September 10, 2024 with them remaining closed for public inspection as provided for under the Open Meetings Act. *Motion by Trustee Gray, second by Trustee Scherrock. Roll Call vote with the ayes having it 5/0. Motion passed.*
3. Presentation of Bills for Approval. President Clatfelter asked if there were any questions of the Board on the warrants presented by the Clerk. There being none, President Clatfelter called for a motion to approve the warrants as presented. *Motion to Authorize the Warrants as presented by the Clerk was made by Trustee Gray, seconded by Trustee Bull. Roll Call Vote Ayes having it 5/0. Motion Passed.*

**TREASURER'S REPORT:**

Deputy Treasurer Penley addressed the Board about the progress of the FY23 and FY24 Audits underway.

**VILLAGE ENGINEER'S REPORT:**

No Legal Report

**LEGAL REPORT:**

No Legal Report

**VILLAGE ADMINSTRATOR & ECONOMIC DEVELOPMENT REPORT:**

No Administrator Report

**PRESIDENT'S REPORT:** President Clatfelter

1. Approving Bidder for 2024 CIP Mill & Overlay. *Motion to accept bid by Truman L. Flatt & Sons Co. in the amount of \$282,575.60 for mill and overlay of Saratoga Chase, Turtle Dove, Parkview, Harvest Ct and Green Meadow by Trustee Long, second by Trustee Bull. Roll Call Vote with the Ayes having it 5/0. Motion Passed. President Clatfelter also cast a vote in favor of the motion.*
2. Additional Road Projects. *Motion to waive bids & authorize expenditures up to \$353,835.92 from remaining balance of ARPA Grant Funds to Truman L Flattt & Sons at the same quantity pricing for road mill and overlay of Gooseneck Trail, Grouse Ct, Timber Edge, Gracie Lane, Hannah Drive, Brittin Place and Sudduth Road by Trustee Long, second by Trustee Gray. Roll Call Vote with Ayes having it 5/0. Motion Passed. President Clatfelter also cast a vote in favor of the motion.*
3. Audit Engagement Letter for the FY24 Audit with KEB, LLP. President Clatfelter addressed the Board on the Audit Engagement letter presented by KEB, LLP for auditing services for

FY24. There being no questions, President Clatfelter called for a *Motion to approve the audit engagement letter with KEB,LLP for audit services for FY24. Motion by Trustee Schultz, second by Trustee Gray. Roll Call Vote with Ayes having it 5/0. Motion passed.*

4. Amending FY25 Budget & Appropriation Ordinance. This matter was tabled for future discussions.

**COMMITTEE(S) REPORT:**

No committee reports.

**SHERMAN POLICE DEPARTMENT:**

Chief Bangert addressed the Board on the cancer and police patch fundraiser by the Sherman Police and Fire Departments.

**SHERMAN EMERGENCY MANAGEMENT AGENCY:**

No EMA report.

**SHERMAN PUBLIC WORKS:**

Director Newton addressed the Board on the 2024 Ford F550 procurement and delivery.

**NEW BUSINESS:**

No new business report.

**OLD BUSINESS:**

No old business to address.

**CIVIC ORGANIZATIONS:**

No civic organizations signed in to address the Board.

**PUBLIC COMMENT:**

No members of the public signed in to address the Board.

Trustee Bull addressed the Board about the request by the Sherman Area Youth Soccer Association for financial assistance by the Village in amount not greater than \$2,500 to purchase shed, chalk liner machine, nets and related equipment for the SASA group. Board generally agreed to the purchase from the general fund.

**EXECUTIVE SESSION:**

Adjourn to Executive Session.

President Clatfelter noted several items were needed for discussion in closed session and called for a motion to adjourn to executive session as allowed for under 5ILCS 120/2c2 collective bargaining, 2c2 Salary schedules, 2c1 Appointment/Employment/Discipline and 2c2 Land Purchase. *Motion by Trustee Gray second by Trustee Long with voice vote all in favor, the board adjourned to closed session at 6:34pm.*

Arise from Executive Session.

*On motion by Trustee Schultz, second by Trustee Gray with voice vote all in favor, the Board arose from closed session at 7:58pm.*

APPROVED OCTOBER 29 2024

President Clatfelter noted that no actions were taken in Closed Session and no actions were necessary in open session.

**AJOURNMENT:**

President Clatfelter noted there were no further matters to come before the Board. President Clatfelter requested a motion to adjourn the public meeting. *Motion by Trustee Schultz; seconded by Trustee Gray. Voice Vote with the Ayes having it 5/0. Motion Passed at 7:59pm.*